
**Seventh Review Conference of the States Parties
to the Convention on the Prohibition of the
Development, Production and Stockpiling
of Bacteriological (Biological) and
Toxin Weapons and on Their Destruction**

26 April 2011

Original: English

Geneva, 5–22 December 2011

Preparatory Committee
Geneva, 13–15 April 2011

Report of the Preparatory Committee

I. Terms of reference and organization

A. Introduction

1. The Final Report of the Sixth Review Conference of the States Parties to the Convention on the Prohibition of the Development, Production and Stockpiling of Bacteriological (Biological) and Toxin Weapons and on Their Destruction (BWC/CONF.VI/6), in the section on decisions and recommendations, contained the following decision:

“...The Conference decides that the Seventh Review Conference shall be held in Geneva not later than 2011 and should review the operation of the Convention, taking into account, *inter alia*:

- (i) new scientific and technological developments relevant to the Convention;
- (ii) the progress made by States Parties on the implementation of the obligations under the Convention;
- (iii) progress of the implementation of the decisions and recommendations agreed upon at the Sixth Review Conference”.

2. By resolution 65/92, adopted without a vote on 8 December 2010, the General Assembly, *inter alia*, noted the proposal to hold the meeting of the Preparatory Committee for the Seventh Review Conference in April 2011 and to hold the Seventh Review Conference in Geneva in December 2011 and requested the Secretary-General to render the necessary assistance and to provide such services as may be required for the Seventh Review Conference and the preparations for it.

B. Organization of the Preparatory Committee

3. In accordance with these decisions, the Preparatory Committee convened and held four meetings in Geneva from 13 to 14 April 2011. On behalf of the Secretary-General of the United Nations, Mr. Jarmo Sareva, Director of the Geneva Branch, Office for Disarmament Affairs, opened the Preparatory Committee.

4. At its first meeting, the Preparatory Committee elected by acclamation Ambassador Paul van den IJssel (Netherlands) as Chairman of the Preparatory Committee.
5. At the same meeting, the Preparatory Committee unanimously elected Ambassador Desra Percaya (Indonesia) and Ms. Judit Körömi (Hungary) as Vice-Chairs of the Preparatory Committee. The Preparatory Committee authorized the Bureau to handle technical and other matters in the period before the Review Conference was convened.
6. The Preparatory Committee decided to take its decisions by consensus.
7. The Preparatory Committee decided to use Arabic, Chinese, English, French, Russian and Spanish as official languages.
8. Mr. Richard Lennane, Head of the Implementation Support Unit, served as Secretary of the Preparatory Committee. Mr. Piers Millett, Political Affairs Officer, Implementation Support Unit, Ms. Ngoc Phuong Huynh, Associate Political Affairs Officer, Implementation Support Unit, and Mr. Joshua Childress served in the Secretariat.

C. Participation in the Preparatory Committee

9. Ninety-three States Parties to the Convention participated in the Preparatory Committee as follows: Albania, Algeria, Argentina, Armenia, Australia, Austria, Azerbaijan, Bangladesh, Belarus, Belgium, Bosnia and Herzegovina, Brazil, Brunei Darussalam, Bulgaria, Canada, Chile, China, Colombia, Croatia, Cuba, Cyprus, Czech Republic, Denmark, Dominican Republic, Estonia, Finland, France, Georgia, Germany, Ghana, Greece, Guatemala, Holy See, Hungary, India, Indonesia, Iran (Islamic Republic of), Iraq, Ireland, Italy, Japan, Jordan, Kazakhstan, Kenya, Kuwait, Lao People's Democratic Republic, Lebanon, Liechtenstein, Lithuania, Madagascar, Malaysia, Mali, Mexico, Mongolia, Morocco, Netherlands, New Zealand, Nigeria, Norway, Oman, Pakistan, Peru, Philippines, Poland, Portugal, Qatar, Republic of Korea, Republic of Moldova, Romania, Russian Federation, Saudi Arabia, Senegal, Serbia, Slovakia, Slovenia, South Africa, Spain, Sri Lanka, Sweden, Switzerland, Thailand, The former Yugoslav Republic of Macedonia, Tunisia, Turkey, Uganda, Ukraine, United Arab Emirates, United Kingdom of Great Britain and Northern Ireland, United States of America, Uruguay, Venezuela (Bolivarian Republic of), Zambia, Zimbabwe.
10. The Preparatory Committee, taking note of their written requests, decided to invite the representatives of three states that had signed the Convention but had not yet ratified it, Egypt, Haiti and Myanmar, to participate in its discussions without the right to take part in the making of decisions.
11. The Preparatory Committee, taking note of a written request and in accordance with the draft rule 44, paragraph 2, decided to invite the representative of one state neither party nor signatory to the Convention, Israel, to participate as an observer.
12. The United Nations, including the United Nations Office for Disarmament Affairs, attended the Preparatory Committee in accordance with the draft rule 44, paragraph 3.
13. The Preparatory Committee, taking note of a written request and in accordance with the draft rule 44, paragraph 4, decided to invite the European Union to participate as an observer agency.
14. Eleven non-governmental organizations and research institutes attended public meetings of the Preparatory Committee in accordance with the draft rule 44, paragraph 5.
15. A list of all participants in the Preparatory Committee is contained in document BWC/CONF.VII/PC/INF.3.

II. Organization of the Review Conference

16. The Preparatory Committee agreed to recommend to the Seventh Review Conference that Ambassador Paul van den IJssel (Netherlands) preside over the Conference. The Preparatory Committee also agreed to recommend to the Seventh Review Conference the following distribution of posts of Vice-presidents of the Conference, and Chairmen and Vice-Chairmen of the subsidiary bodies, among the various Regional Groups:

Vice-presidents:	Ten from the Group of the Non-Aligned Movement and Other States
	Six from the Western Group
	Four from the Group of Eastern European States
Committee of the Whole:	Chairman: Group of the Non-Aligned Movement and Other States
	Vice-Chairman: Group of Eastern European States
	Vice-Chairman: Western Group
Drafting Committee:	Chairman: Group of Eastern European States
	Vice-Chairman: Western Group
	Vice-Chairman: Group of the Non-Aligned Movement and Other States
Credentials Committee:	Chairman: Group of the Non-Aligned Movement and Other States
	Vice-Chairman: Western Group

17. The Preparatory Committee considered the following questions relating to the organization of the Review Conference:

- (a) Date and duration
- (b) Provisional agenda
- (c) Draft rules of procedure
- (d) Background documentation
- (e) Publicity
- (f) Final document(s)
- (g) Appointment of a provisional Secretary-General
- (h) Financial arrangements for the Preparatory Committee and the Review Conference

(a) Date and duration

18. The Preparatory Committee decided that the Seventh Review Conference should take place in Geneva from 5 to 22 December 2011.

(b) Provisional agenda

19. The Preparatory Committee agreed to recommend to the Seventh Review Conference the provisional agenda as contained in document BWC/CONF.VII/PC/L.2, as amended. In connection with the agreement to recommend this agenda, the Chairman noted his understanding that the agenda was sufficiently comprehensive to facilitate a broad and thorough review of all aspects of the Convention, and that it would allow States Parties the opportunity to raise and discuss fully all issues that they believe are relevant to the objectives and operation of the Convention, including issues discussed at this Preparatory Committee and at previous review conferences. The provisional agenda as approved by the Preparatory Committee is attached to this report as Annex I.

(c) Draft Rules of Procedure

20. The Preparatory Committee agreed to recommend as the Draft Rules of Procedure of the Seventh Review Conference the Rules of Procedure of the Sixth Review Conference, as contained in document BWC/CONF.VII/PC/L.1. The Draft Rules of Procedure, as approved by the Preparatory Committee, are attached to this report as Annex II.

21. The Preparatory Committee agreed to recommend that, with respect to Rule 5, the Review Conference should elect a Chairman and two Vice-Chairmen of the Drafting Committee.

22. The Preparatory Committee further agreed to recommend that the General Committee referred to in Rule 8 should be composed of the President of the Review Conference, the 20 Vice-Presidents, the Chairman and the two Vice-Chairmen of the Committee of the Whole, the Chairman and the two Vice-Chairmen of the Drafting Committee, the Chairman and the Vice-Chairman of the Credentials Committee, to be elected in accordance with Rule 5, the three Regional Group Coordinators, and the Depositories.

23. The Preparatory Committee also agreed to recommend that with respect to meetings referred to in Rule 43 (2), the Committees may decide to hold certain meetings in public.

(d) Background documentation

24. The Preparatory Committee decided to request the Implementation Support Unit to prepare eight background information documents as follows:

(a) A background information document on the history and operation of the confidence-building measures agreed at the Second Review Conference and revised at the Third Review Conference. The document should include data in summary tabular form on the participation of States Parties in the measures since the last Review Conference;

(b) A background information document on compliance by States Parties with all their obligations under the Convention, to be compiled from information submitted by States Parties;

(c) A background information document on new scientific and technological developments relevant to the Convention, to be compiled from information submitted by States Parties as well as from information provided by relevant international organisations;

(d) A background information document on developments since the last Review Conference in other international organizations which may be relevant to the Convention;

(e) A background information document showing the additional understandings and agreements reached by previous Review Conferences relating to each article of the Convention, extracted from the respective Final Declarations of these conferences;

(f) A background information document showing the common understandings reached by the Meetings of States Parties during the intersessional programme held from 2007 to 2010;

(g) A background information document on the status of universalization of the Convention;

(h) A background information document on the implementation of Article X, to be compiled from information submitted by States Parties, including information submitted pursuant to paragraph 54 of the Final Declaration of the Sixth Review Conference.

25. The Preparatory Committee decided that all background documentation should be circulated not later than four weeks before the opening of the Conference.

(e) Publicity

26. The Preparatory Committee decided to request the Secretariat to issue press releases for the meetings of the Review Conference.

(f) Final document(s)

27. With respect to the question of final document(s) of the Review Conference, the Preparatory Committee decided to include an appropriate item in the provisional agenda of the Conference (see annex I).

(g) Appointment of a provisional Secretary-General

28. In accordance with draft Rule 10 providing for a Secretary-General of the Review Conference, the Preparatory Committee decided to invite the Secretary-General of the United Nations to nominate an official to act on behalf of the Preparatory Committee as provisional Secretary-General of the Review Conference, the nominee to be confirmed by the Review Conference in accordance with the rules of procedure.

(h) Financial arrangements for the Preparatory Committee and the Review Conference

29. The Preparatory Committee noted that the estimated costs for the Preparatory Committee and the Seventh Review Conference, as contained in BWC/MSP/2010/5/Rev.1, had been approved by the Meeting of States Parties on 10 December 2010 (see BWC/MSP/2010/6, paragraph 35). The Preparatory Committee encouraged States Parties to pay their assessed contributions without delay.

III. Documentation

30. A complete list of official documents of the Preparatory Committee is contained in annex III to this report. All documents on this list are available on the Implementation Support Unit website at <http://www.unog.ch/bwc> and through the United Nations Official Document System (ODS), at <http://documents.un.org>.

IV. Adoption of the Report

31. At its final meeting, on 14 April, the Preparatory Committee adopted its report by consensus, as contained in document BWC/CONF.VII/PC/CRP.1, as orally amended, to be issued as document BWC/CONF.VII/PC/2.

Annex I

Provisional agenda for the Seventh Review Conference

1. Opening of the Conference
2. Election of the President
3. Adoption of the agenda
4. Submission of the final report of the Preparatory Committee
5. Adoption of the rules of procedure
6. Election of the Vice-Presidents of the Conference and Chairmen and Vice-Chairmen of the Committee of the Whole, the Drafting Committee and the Credentials Committee
7. Credentials of representatives to the Conference
 - (a) Appointment of the Credentials Committee
 - (b) Report of the Credentials Committee
8. Confirmation of the nomination of the Secretary-General
9. Programme of work
10. Review of the operation of the Convention as provided for in its Article XII
 - (a) General debate
 - (b) Articles I-XV
 - (c) Preambular paragraphs and purposes of the Convention
11. Consideration of issues identified in the review of the operation of the Convention as provided for in its Article XII and any possible consensus follow-up action
12. Follow-up to the recommendations and decisions of the Sixth Review Conference and the question of future review of the Convention
13. Other matters
14. Report of the Committee of the Whole
15. Report of the Drafting Committee
16. Preparation and adoption of the final document(s)

Annex II

Draft Rules of procedure of the Seventh Review Conference

I. Representation and credentials

A. Delegations of Parties to the Convention

Rule 1

1. Each State Party to the Convention on the Prohibition of the Development, Production and Stockpiling of Bacteriological (Biological) and Toxin Weapons and on their Destruction (hereinafter "the Convention") may be represented at the Conference by a head of delegation and such other representatives, alternate representatives and advisers as may be required.

2. The head of delegation may designate an alternate representative or an adviser to act as a representative.

B. Credentials

Rule 2

The credentials of representatives and the names of alternate representatives and advisers shall be submitted to the Secretary-General of the Conference, if possible not less than one week before the date fixed for the opening of the Conference. Credentials shall be issued either by the Head of the State or Government or by the Minister for Foreign Affairs.

C. Credentials Committee

Rule 3

The Conference shall establish a Credentials Committee composed of the Chairman, one Vice-Chairman elected in accordance with rule 5, and five members appointed by the Conference on the proposal of the President. The Committee shall examine the credentials of representatives and report to the Conference without delay.

D. Provisional participation

Rule 4

Pending a decision of the Conference upon their credentials, representatives shall be entitled to participate provisionally in the Conference.

II. Officers

A. Election

Rule 5

The Conference shall elect the following officers: a President and 20 Vice-Presidents as well as a Chairman and two Vice-Chairmen for the Committee of the Whole, a Chairman and a Vice-Chairman for the Drafting Committee and a Chairman and a Vice-Chairman for the Credentials Committee.

B. Acting President

Rule 6

1. If the President is absent from a meeting or any part thereof, he shall designate a Vice-President to take his place.
2. A Vice-President acting as President shall have the same powers and duties as the President.

C. Voting rights of the President

Rule 7

The President, or a Vice-President acting as President, shall not vote, but shall appoint another member of his delegation to vote in his place.

III. General Committee

A. Composition

Rule 8

1. The General Committee shall be composed of the President of the Conference, who shall preside, 20 Vice-Presidents, the Chairman of the Committee of the Whole, the Chairman of the Drafting Committee and the Chairman of the Credentials Committee. No two members of the General Committee shall be members of the same delegation and it shall be so constituted as to ensure its representative character.
2. If the President is unable to attend a meeting of the General Committee, he may designate a Vice-President to preside at such meeting and a member of his delegation to take his place. If a Vice-President is unable to attend, he may designate a member of his delegation to take his place. If the Chairman of the Committee of the Whole, the Drafting Committee or the Credentials Committee is unable to attend, he may designate one of the Vice-Chairmen or the Vice-Chairman, as appropriate, to take his place, with the right to vote unless he is of the same delegation as another member of the General Committee.

B. Functions

Rule 9

The General Committee shall assist the President in the general conduct of the business of the Conference and subject to the decisions of the Conference, shall ensure the coordination of its work.

IV. Conference Secretariat

A. Duties of the Secretary-General of the Conference

Rule 10

1. There shall be a Secretary-General of the Conference. He shall act in that capacity in all meetings of the Conference, its committees and other appropriate bodies established under rule 34, and may designate a member of the Secretariat to act in his place at these meetings.

2. The Secretary-General of the Conference shall direct the staff required by the Conference.

B. Duties of the Secretariat

Rule 11

The Secretariat of the Conference shall, in accordance with these rules:

- (a) interpret speeches made at meetings;
- (b) receive, translate and circulate the documents of the Conference;
- (c) publish and circulate any report of the Conference;
- (d) make and arrange for the keeping of sound recordings and summary records of meetings;
- (e) arrange for the custody of the documents of the Conference in the archives of the United Nations and provide authentic copies of these documents to each of the depositary Governments; and
- (f) generally perform all other work that the Conference may require.

C. Costs

Rule 12¹

The costs of the Review Conference, including the session of the Preparatory Committee, will be met by the States Parties to the Convention participating in the Review Conference in accordance with the United Nations assessment scale pro-rated to take into account differences between the United Nations membership and the number of States Parties participating in the Conference. States which have signed but not yet ratified the

¹ It is understood that all financial arrangements for the Review Conference do not constitute a precedent.

Convention and which accept the invitation to take part in the Review Conference as provided by rule 44.1 will share in the costs to the extent of their respective rates of assessment under the United Nations scale. For States Parties or signatories which are not members of the United Nations the share will be determined on the basis of the similarly pro-rated scale in force for determining this share in the activities in which they take part.

V. Conduct of business

A. Quorum

Rule 13

A majority of the States Parties to the Convention participating in the Conference shall constitute a quorum.

B. General powers of the President

Rule 14

1. In addition to exercising the powers conferred upon him elsewhere by these rules, the President shall preside at the plenary meetings of the Conference, he shall declare the opening and closing of each meeting, direct the discussion, ensure observance of these rules, accord the right to speak, ascertain consensus, put questions to the vote and announce decisions. He shall rule on points of order. The President, subject to these rules, shall have complete control of the proceedings and over the maintenance of order thereat. The President may propose to the Conference the closure of the list of speakers, a limitation on the time to be allowed to speakers and on the number of times the representative of each State may speak on a question, the adjournment or the closure of the debate and the suspension or the adjournment of a meeting.

2. The President, in the exercise of his functions, remains under the authority of the Conference.

C. Points of order

Rule 15

A representative may at any time raise a point of order, which shall be immediately decided by the President in accordance with these rules. A representative may appeal against the ruling of the President. The appeal shall be immediately put to the vote, and the President's ruling shall stand unless overruled by a majority of the representatives present and voting. A representative may not, in raising a point of order, speak on the substance of the matter under discussion.

D. Speeches

Rule 16

1. No one may address the Conference without having previously obtained the permission of the President. Subject to rules 15, 17 and 19-22, the President shall call upon speakers in the order in which they signify their desire to speak.

2. Debate shall be confined to the subject under discussion and the President may call a speaker to order if his remarks are not relevant thereto.

3. The Conference may limit the time allowed to speakers and the number of times the representative of each State may speak on a question; permission to speak on a motion to set such limits shall be accorded only to two representatives in favour of and to two opposing such limits, after which the motion shall be immediately put to the vote. In any event, the President shall limit interventions on procedural questions to a maximum of five minutes. When the debate is limited and a speaker exceeds the allotted time, the President shall call him to order without delay.

E. Precedence

Rule 17

The Chairman of a committee may be accorded precedence for the purpose of explaining the conclusion arrived at by his committee.

F. Closing of list of speakers

Rule 18

During the course of a debate the President may announce the list of speakers and, with the consent of the Conference, declare the list closed. When the debate on an item is concluded because there are no more speakers, the President shall declare the debate closed. Such closure shall have the same effect as closure pursuant to rule 22.

G. Right of reply

Rule 19

Notwithstanding rule 18, the President may accord the right of reply to a representative of any State participating in the Conference. Such statements shall be as brief as possible and shall, as a general rule, be delivered at the end of the last meeting of the day.

H. Suspension or adjournment of the meeting

Rule 20

A representative may at any time move the suspension or the adjournment of the meeting. No discussion on such motions shall be permitted and they shall, subject to rule 23, be immediately put to the vote.

I. Adjournment of debate

Rule 21

A representative may at any time move the adjournment of the debate on the question under discussion. Permission to speak on the motion shall be accorded only to two representatives in favour of and to two opposing the adjournment after which the motion shall, subject to rule 23, be immediately put to the vote.

J. Closure of debate**Rule 22**

A representative may at any time move the closure of the debate on the question under discussion, whether or not any other representative has signified his wish to speak. Permission to speak on the motion shall be accorded only to two representatives opposing the closure, after which the motion shall, subject to rule 23, be immediately put to the vote.

K. Order of motions**Rule 23**

The motions indicated below shall have precedence in the following order over all proposals or other motions before the meeting:

- (a) to suspend the meeting;
- (b) to adjourn the meeting;
- (c) to adjourn the debate on the question under discussion;
- (d) to close the debate on the question under discussion.

L. Submission of proposals and substantive amendments**Rule 24**

Proposals and substantive amendments shall normally be submitted in writing to the Secretary-General of the Conference, who shall circulate copies to all delegations. Unless the Conference decides otherwise, proposals and substantive amendments shall be discussed or decided on no earlier than 24 hours after copies have been circulated in all languages of the Conference to all delegations.

M. Withdrawal of proposals and motions**Rule 25**

A proposal or a motion may be withdrawn by its sponsors at any time before a decision on it has been taken, provided that it has not been amended. A proposal or a motion thus withdrawn may be reintroduced by any representative.

N. Decision on competence**Rule 26**

Any motion calling for a decision on the competence of the Conference to adopt a proposal submitted to it, shall be decided upon before a decision is taken on the proposal in question.

O. Reconsideration of proposals

Rule 27

Proposals adopted by consensus may not be reconsidered unless the Conference reaches a consensus on such reconsideration. When a proposal has been adopted or rejected by a majority or two-thirds vote, it may not be reconsidered unless the Conference, by a two-thirds majority of the members present and voting, so decides. Permission to speak on a motion to reconsider shall be accorded only to two speakers opposing the motion, after which it shall be immediately put to the vote.

VI. Voting and elections

A. Adoption of decisions

Rule 28

1. Decisions on matters of procedure and in elections shall be taken by a majority of representatives present and voting.
2. The task of the Review Conference being to review the operation of the Convention with a view to assuring that the purposes of the preamble and the provisions of the Convention are being realized, and thus to strengthen its effectiveness, every effort should be made to reach agreement on substantive matters by means of consensus. There should be no voting on such matters until all efforts to achieve consensus have been exhausted.
3. If, notwithstanding the best efforts of delegates to achieve consensus, a matter of substance comes up for voting, the President shall defer the vote for 48 hours and during this period of deferment shall make every effort, with the assistance of the General Committee, to facilitate the achievement of general agreement, and shall report to the Conference prior to the end of the period.
4. If by the end of the period of deferment the Conference has not reached agreement, voting shall take place and decisions shall be taken by a two-thirds majority of the representatives present and voting, providing that such majority shall include at least a majority of the States participating in the Conference.
5. If the question arises whether a matter is one of procedure or of substance, the President of the Conference shall rule on the question. An appeal against this ruling shall immediately be put to the vote and the President's ruling shall stand unless the appeal is approved by a majority of the representatives present and voting.
6. In cases where a vote is taken in accordance with paragraphs 1 and 4 above, the relevant rules of procedure relating to voting of the General Assembly of the United Nations shall apply, except as otherwise specifically provided herein.

B. Voting rights

Rule 29

Every State Party to the Convention shall have one vote.

C. Meaning of the phrase "representatives present and voting"**Rule 30**

For the purposes of these rules, the phrase "representatives present and voting" means representatives casting an affirmative or negative vote. Representatives who abstain from voting are considered as not voting.

D. Elections**Rule 31**

All elections shall be held by secret ballot, unless the Conference decides otherwise in an election where the number of candidates does not exceed the number of elective places to be filled.

Rule 32

1. If, when only one elective place is to be filled, no candidate obtains in the first ballot the majority required, a second ballot shall be taken, confined to the two candidates having obtained the largest number of votes. If in the second ballot the votes are equally divided, the President shall decide between the candidates by drawing lots.

2. In the case of a tie in the first ballot among the candidates obtaining the second largest number of votes, a special ballot shall be held among such candidates for the purpose of reducing their number to two; similarly, in the case of a tie among three or more candidates obtaining the largest number of votes, a special ballot shall be held, if a tie again results in the special ballot, the President shall eliminate one candidate by drawing lots and thereafter another ballot shall be held in accordance with paragraph 1.

Rule 33

1. When two or more elective places are to be filled at one time under the same conditions, those candidates, in a number not exceeding the number of such places, obtaining in the first ballot the majority required and the largest number of votes, shall be elected.

2. If the number of candidates obtaining such majority is less than the number of places to be filled, additional ballots shall be held to fill the remaining places, provided that if only one place remains to be filled the procedures in rule 32 shall be applied. The ballot shall be restricted to the unsuccessful candidates having obtained the largest number of votes in the previous ballot, but not exceeding twice the number of places remaining to be filled. However, in the case of a tie between a greater number of unsuccessful candidates a special ballot shall be held for the purpose of reducing the number of candidates to the required number; if a tie again results among more than the required number of candidates, the President shall reduce their number to that required by drawing lots.

3. If such a restricted ballot (not counting a special ballot held under the conditions specified in the last sentence of paragraph 2) is inconclusive, the President shall decide among the candidates by drawing lots.

VII. Other appropriate bodies of the Conference

Rule 34

The Conference may establish appropriate bodies. As a general rule each State Party to the Convention participating in the Conference may be represented in those bodies unless otherwise decided.

A. Committee of the Whole

Rule 35

The Conference shall establish a Committee of the Whole to consider in detail the substantive issues relevant to the Convention with a view to facilitating the work of the Conference.

B. Drafting Committee

Rule 36

1. The Conference shall establish a Drafting Committee composed of representatives of the same States which are represented on the General Committee. It shall coordinate the drafting of and edit all texts referred to it by the Conference. It shall also, without reopening substantive discussion on any matter, formulate drafts and give advice on drafting as requested by the Conference.

2. Representatives of delegations proposing texts referred to the Drafting Committee in conformity with paragraph 1 of this rule shall be entitled to participate, at their request, in the discussion of those texts in the Drafting Committee.

3. Representatives of other delegations may also attend the meetings of the Drafting Committee and may participate in its deliberations when matters of particular concern to them are under discussion.

VIII. Officers and procedures

Rule 37

The rules relating to officers, the Conference Secretariat, conduct of business and voting of the Conference (contained in chaps. II (rules 5-7), IV (rules 10-11), V (rules 13-27) and VI (rules 28-33) above) shall be applicable, *mutatis mutandis*, to the proceedings of committees and other appropriate bodies, except that:

(a) unless otherwise decided, any body established under rule 34 shall elect a chairman and such other officers as it may require;

(b) the Chairmen of the General Committee, the Committee of the Whole, the Drafting Committee and the Credentials Committee and the chairmen of bodies established under rule 34 may vote in their capacity as representatives of their States;

(c) a majority of the representatives on the General Committee, the Committee of the Whole, the Drafting Committee or the Credentials Committee shall constitute a quorum; the same may apply to any body established under rule 34 if the Conference so desires.

IX. Languages and records

A. Languages of the Conference

Rule 38

Arabic, Chinese, English, French, Russian and Spanish shall be the official languages of the Conference.

B. Interpretation

Rule 39

1. Speeches made in a language of the Conference shall be interpreted into the other languages.
2. A representative may make a speech in a language other than a language of the Conference if he provides for interpretation into one such language. Interpretation into the other languages of the Conference by interpreters of the Secretariat may be based on the interpretation given in the first such language.

C. Language of official documents

Rule 40

Official documents shall be made available in the languages of the Conference.

D. Sound recordings of meetings

Rule 41

Sound recordings of meetings of the Conference and of all committees shall be made and kept in accordance with the practice of the United Nations. Unless otherwise decided, no such recordings shall be made of the meetings of any other appropriate body established under rule 34.

E. Summary records

Rule 42

1. Summary Records of the plenary meetings of the Conference, excluding that part of those meetings devoted to consideration of agenda item 10(a), general debate, shall be prepared by the Secretariat. Such records shall be produced in the languages of the Conference. They shall be distributed in provisional form as soon as possible to all participants in the Conference. Participants in the debate may, within three working days of receipt of provisional summary records, submit corrections on summaries of their own interventions to the Secretariat; in special circumstances, the presiding officer may, in consultation with the Secretary-General of the Conference, extend the time for submitting corrections. Any disagreement concerning such corrections shall be decided by the presiding officer of the body to which the record relates, after consulting, where necessary, the sound recordings of the proceedings. Separate corrigenda to provisional records shall not normally be issued.

2. The summary records, with any corrections incorporated, shall be distributed promptly to participants in the Conference.

X. Public and private meetings

Rule 43

1. The plenary meetings of the Conference shall be held in public unless otherwise decided.
2. Meetings of the Committees and any other appropriate body established under rule 34 shall be held in private.

XI. Participation and attendance

Rule 44

1. Signatories

Any State signatory to the Convention which has not yet ratified it shall be entitled to participate, without taking part in the adoption of decisions, whether by consensus or by vote, in the deliberations of the Conference, subject to prior written notification to the Secretary-General of the Conference. This means that any of those signatory States shall be entitled to attend meetings of the Conference; to address plenary meetings; to receive the document of the Conference and to submit its views in writing to the Conference, which shall be considered as Conference documents.

2. Observers

(a) Any other State which, in accordance with article XIV of the Convention, has the right to become a Party thereto but which has neither signed nor ratified it may apply to the Secretary-General of the Conference for Observer status, which will be accorded on the decision of the Conference.² Such a State shall be entitled to appoint officials to attend meetings of the Plenary other than those designated closed meetings, and to receive documents of the Conference. An Observer State shall also be entitled to submit documents to the participants in the Conference.

(b) Any national liberation organization entitled by the General Assembly of the United Nations³ to participate as an Observer in the sessions and the work of the General Assembly, all international conferences convened under the auspices of the General Assembly, and all international conferences convened under the auspices of other organs of the United Nations, may apply to the Secretary-General of the Conference for Observer status, which will be accorded on the decision of the Conference. Such a liberation organization shall be entitled to appoint officials to attend meetings of the Plenary and of the Committee of the Whole other than those designated closed meetings, and to receive documents of the Conference. An Observer organization shall also be entitled to submit documents to the participants in the Conference.

² It is understood that any such decision will be in accordance with the practice of the United Nations General Assembly.

³ Pursuant to General Assembly resolutions 3237 (XXIX) of 22 November 1974 and 3280 (XXIX) of 10 December 1974.

3. *The United Nations*

The Secretary-General of the United Nations or his representative or representatives shall be entitled to attend meetings of the Plenary and any other appropriate body established under rule 34 and to receive the Conference documents. They shall also be entitled to submit material, both orally and in writing.

4. *Specialized agencies and regional intergovernmental organizations*

The specialized agencies as well as regional intergovernmental organizations may apply to the Secretary-General of the Conference for Observer Agency status which will be accorded on the decision of the Conference. An Observer Agency shall be entitled to appoint officials to attend meetings of the Plenary other than those designated closed meetings and to receive the documents of the Conference. The Conference may also invite them to submit, in writing, their views and comments on questions within their competence, which may be circulated as Conference documents.

5. *Non-governmental organizations*

Representatives of non-governmental organizations who attend meetings of the Plenary will be entitled upon request to receive the documents of the Conference.

Annex III

List of documents

<i>Symbol</i>	<i>Title</i>
BWC/CONF.VII/PC/1	Provisional agenda for the Preparatory Committee – Submitted by the Chairman-designate
BWC/CONF.VII/PC/2	Report of the Preparatory Committee
BWC/CONF.VII/PC/INF.1 and Corr.1 [English Only]	Information provided to past review conferences on compliance by States Parties with their obligations under the Convention – Submitted by the Implementation Support Unit
BWC/CONF.VII/PC/INF.2	Preparations for the Seventh Review Conference of the States Parties to the Convention on the Prohibition of the Development, Production and Stockpiling of Bacteriological (Biological) and Toxin Weapons and on Their Destruction – Submitted by Hungary on behalf of the European Union
BWC/CONF.VII/PC/INF.3 [English/French/Spanish only]	List of participants
BWC/CONF.VII/PC/INF.4	Education and awareness raising – Submitted by Australia, Japan and Switzerland on behalf of the “JACKSNNZ”, and Sweden
BWC/CONF.VII/PC/INF.5	International Workshop on Developing Practical Proposals for the Seventh Review Conference of the Biological Weapons Convention: a co-chairs’ summary – Submitted by Indonesia, Norway and the Implementation Support Unit
BWC/CONF.VII/PC/L.1	Draft rules of procedure of the Seventh Review Conference – Submitted by the Chairman-designate
BWC/CONF.VII/PC/L.2	Draft provisional agenda for the Seventh Review Conference – Submitted by the Chairman-designate
BWC/CONF.VII/PC/CRP.1 [English Only]	Draft report of the Preparatory Committee
BWC/CONF.VII/PC/MISC.1 [English/French/Spanish only]	Provisional list of participants